

MEETING NOTICE

Town of Tewksbury Elementary School Building Committee

Date: Thursday July 22, 2021

Time of Meeting: 6:00pm

Location: Tewksbury Town of Tewksbury, 1st floor small conference room

AGENDA

| Item No. | Item |
|----------|---|
| 1 | <u>Call Meeting to Order</u> <ul style="list-style-type: none"> a) Roll Call b) Chairperson informs committee and audience this is a public meeting |
| 2 | <u>Review and Approve Previous Meeting Minutes</u> <ul style="list-style-type: none"> a) June 10, 2021 |
| 3 | <u>Project Schedules:</u> <ul style="list-style-type: none"> a) <u>Schedules:</u> <ul style="list-style-type: none"> i. OPM Milestone Project Schedule – 07/16/21 ii. CM Construction Schedule – <ul style="list-style-type: none"> ➤ Athletic Field and Field House Update |
| 4 | <u>Project Budget:</u> <ul style="list-style-type: none"> a) <u>Budgets:</u> <ul style="list-style-type: none"> i. Project Budget – 07/14/21 ii. OPM Project Dashboard – July 2021 iii. CM GMP Dashboard - July 2021 |
| 5 | <u>Project Updates:</u> <ul style="list-style-type: none"> a) <u>OPM (CBRE Heery)</u> <ul style="list-style-type: none"> i. Overview of project activities this period with look ahead ii. Look Ahead on procurement and selection of Move Manager b) <u>Designer (Flansburgh)</u> <ul style="list-style-type: none"> i. Overview of Design & Designer(s) activities with look ahead ii. FF&E Planning and Design Meetings <ul style="list-style-type: none"> ➤ Field House FF&E iii. Technology Planning and Design Meeting <ul style="list-style-type: none"> ➤ Field House Technology c) <u>Construction Manager (Consigli)</u> <ul style="list-style-type: none"> i. Overview of Construction Activities with Look Ahead <ul style="list-style-type: none"> ➤ Site Logistics / Photographs / Progress d) <u>Owner (Tewksbury)</u> <ul style="list-style-type: none"> i. |

2021 JUL 19 AM 7:34
 TOWN OF TEWKSBURY
 BOARD OF SELECTMEN
 TOWN CLERK

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| 6 | <u>Review and Discuss Motions to Approve:</u> a) Review for consideration to approve Construction Change Order #07. See item #7 below. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|----|---|-----------------|----------------|----------------|--------|---|---------------------------------|-------|-------------|---|--------------------|-----------------|----------------|---|----------------------|-------------|-------------|---|---------------|-------|------------|---|---------------|---------|----------|---|-------------------------|-----------|---------|---|---------------------|-----------|------------|
| 7 | <u>Project Contracts: Change Orders / Amendments / Purchase Orders:</u> a) Construction Change Order #07 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | <u>Previous Business:</u> a) Continue discussion regarding relocation of Center School Staff – Ongoing Coordination b) Final School Name under review by School Committee with timeline response June 2021+/- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | <u>New Business:</u> a. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | <u>Other New Business and / or General Project Discussion:</u> a) Community / Neighborhood Outreach / Project Information / Web Site https://sites.google.com/tewksbury.k12.ma.us/esbc/home b) Discussion with abutters along Debra Drive regarding landscape privacy screening | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | <u>Project Meetings:</u> a) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | <u>Project Invoices</u> <table><tr><th>No</th><th>Company</th><th>Invoice Number</th><th>Amount</th></tr><tr><td>1</td><td>Flansburgh Architects (June'21)</td><td>32469</td><td>\$87,771.26</td></tr><tr><td>2</td><td>Consigli (June'21)</td><td>Application #14</td><td>\$4,931,966.41</td></tr><tr><td>3</td><td>CBRE Heery (June'21)</td><td>PJIN0025155</td><td>\$69,216.00</td></tr><tr><td>4</td><td>UTS (June'21)</td><td>94597</td><td>\$1,548.00</td></tr><tr><td>5</td><td>VHB (June'21)</td><td>0346285</td><td>\$524.64</td></tr><tr><td>6</td><td>Eagle Leasing (July'21)</td><td>R12303479</td><td>\$99.00</td></tr><tr><td>7</td><td>National Grid (Gas)</td><td>500107083</td><td>\$2,366.00</td></tr></table> | No | Company | Invoice Number | Amount | 1 | Flansburgh Architects (June'21) | 32469 | \$87,771.26 | 2 | Consigli (June'21) | Application #14 | \$4,931,966.41 | 3 | CBRE Heery (June'21) | PJIN0025155 | \$69,216.00 | 4 | UTS (June'21) | 94597 | \$1,548.00 | 5 | VHB (June'21) | 0346285 | \$524.64 | 6 | Eagle Leasing (July'21) | R12303479 | \$99.00 | 7 | National Grid (Gas) | 500107083 | \$2,366.00 |
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| 13 | <u>Other Business Not Reasonably Anticipated within 48 Hours of Meeting</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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|----|--|
| 14 | <u>Look Ahead Project Meeting(s) and Agenda Topics</u> a) Next Building Committee Meeting Scheduled for 08/12/21 at 6:00pm at Tewksbury Town Hall, Small Conference Room |
| 15 | <u>Public Comments</u> |
| 16 | <u>Adjourn</u> |

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2021 JUL 19 AM 7:34
TOWNSHIP OF TEWKSBURY
CLERK